

CUSTOMER LETTER OF AUTHORIZATION TO RELEASE INFORMATION AND CONDUCT ACCOUNT ACTIVITY

The Customer Letter of Authorization to Release Information and Conduct Account Activity form permits account holders to delegate certain rights to Authorized parties concerning American Electric Power and its subsidiary operating companies' account(s)/service(s). The customer of record may permit an Authorized party to receive information or transact business on its behalf and must specify what information the third party is entitled to receive, what if any act(s) the Authorized party may transact on its behalf and whether the Authorization is being provided on a one-time basis or on a longer-term basis. This form must be completed in its entirety and signed by the customer of record or someone who has a power of attorney or other legal right to sign the customer's name on their behalf. It is American Electric Power's desire to permit Authorized parties to transact necessary business in a manner without jeopardizing the confidential nature of the customer of record.

record.					
Email:	inforelease@aep	o.com	Mail:	American Electric Power	
Fax:	1-800-281-3916			ATTN: Business Ope	
Questions:	1-888-710-4237			Hurricane, WV 25526	1
Please keep a	copy of the complet	ted Authorization form(s) for	your records.		
RETAIL CUST	TOMER'S AUTHOR	IZATION:			
Retail Custom	er Name	Name of Record on Distribution	Company Account		
Retail Customo	er Mailing Address	Address			
		City		State	Zip
Contact Inform	nation: Telephone	E-Ma	nil Address		
Printed Repres	sentative's Name an	d Title			-
transactions or responsible for	n the account(s) that r all payment and otl	Authorization, the named ap t I as customer of record man ner service obligations. This nated by the customer of rec	y direct or perform Authorization sh	n even though I remain	·
demands, and of business pu	cause of action, dai	harmless, and indemnify Ammages, or expenses resulting rization; the unauthorized usons taken by the Authorized	g from any releas e of this informati	e of information or transion or transion or transaction of bus	saction
Retail Customer's	or Authorized Retail Cu	stomer Representative's Signature	,		
Executed this	s date of/	/ (mm/dd/yyy	y)		

THIRD-PARTY SEEKING THE RETAIL CUSTOMER'S AUTHORIZATION:

Company Name:							
Mailing Address:							
•	Address						
	City					State	Zip
Contact Informat	tion: Telephone		E-M	ail Address _			
Printed Third Par	rty Representativ	e's Name an	d Title:				
demand, causes	ereby release, ho of action, damag Authorization and	ges, or exper	nses resulting fro	om the use of	customer ir	nformation obta	ined
Third Party Signatu	 ire						
Executed this d	ate of/_		(mm/dd/yyy	/y)			
The Third party	can receive acc	ount inform	ation and/or c	onduct busir	ness as ind	icated above f	rom
1	/ (mm/d	d/vvvv) to	1 1	(mm	n/dd/vvvv)		
Effective Da	_/ (mm/d te		Expiration Date				
specified, the Au If the Retail Cust new termination The Third party	is allowed to co	d will be from erminate the a	the date of the Authorization ea ollowing action	Retail Custor orly, AEP mus os (Initial one	mer's signat et be notified e line only):	ure and expire I I 30 days in adv	in one year. vance of the
_	t Agent and Billin nts. Billing and co	• • •	•		•	ring bills and re	mitting
	Agent (Receive bi	-				nce are sent to	the
	zed party.)		,,,,,,,, .				
OR							
Specific transact	ions or functions All options lister		(Initial all that	apply):			
_	Request and re		history, interval	usage, peak l	load contrib	utions. and all	meter
	usage history d	•	,	g., p			
	Request and re		es on accounts				
_	Conduct accoun	•					
_	Request and re		nistory				
_	Request specia	•	connect of conv	000			
_	Request conne Request rate ar			U C 3			
	Other	•	•				
_							05/2014

Retail Customer's end-use sites <u>MUST</u> be identified by correct Account Number or Service Delivery Identifier below or on an attached excel spreadsheet.

Either account numbers or Service Delivery Identifiers (SDIs) (or Electronic Service IDs) can be submitted (for choice purposes, an SDI must be submitted). They MUST be correctly formatted as shown below in order to process the request. All AEP account numbers are 11 digits in length, while SDIs are 17 digits. Where the account number or SDI begins with a zero (0) the leading zero(s) must be recorded on the request (Example: 07000000000 or 0014006070000000).

Operating Company	Account Begins With	Service Delivery Identifier Begins With
Kingsport Power Company	01	Degins With
Appalachian Power Company	02	000073302
	-	000073302
Kentucky Power Company	03	
Indiana Michigan Power Company	04	000932404
Wheeling Power Company	06	
Ohio Power Company	07	001400607
Columbus Southern Power Company	10	000406210
Texas Central Company	94	100327894
Public Service Company of Oklahoma	95	
Southwestern Electric Power		
Company	96	101769896
Texas North Company	97	102040497

Account Number / Service Delivery ID	Service Address (Street, City, State and Zip Code)